

# **Your Transition Guide**

During the weekend of March 18-20 we will be transitioning your Oxford accounts onto the GreenState system.

Please review all important dates regarding any short-term access limitations you may experience during this transition.



# **Important Dates to Remember**

# **Early March**

You will receive updated account disclosures, your new membership number, and account numbers, which will go into effect on March 21. **Mid-March** 

If you have a debit card with your account (personal or business), you will receive a new GreenState debit card with details on activation. Friday, March 18 This is the last day to access your online banking and to download any statements you may need.

GreenState.org/OxfordBank • 844-355-9891

## There Are No Changes With These Services

- **Direct Deposits:** Direct deposit to your account will continue without interruption. Though your account number is changing, your direct deposit established with your former Oxford Bank account will continue to work. When setting up any new direct deposits following March 20, use your new GreenState account number and Routing Number (273975098).
- Automatic Transfers: Automatic pre-scheduled internal payments between accounts will process without interruption; although a slight delay in posting may occur due to the system conversion.
- Loans: All terms and conditions of your current loans will not change. If making a loan payment in person, please make it on or before March 18, as all branches will be closed March 19-20. Pre-scheduled and automatic payments will occur without interruption.

# Timeline of Changes / Access for Conversion Weekend

Friday	Saturday/Sunday	Monday
March 18	March 19-20	March 21
Last day to log into Online Banking and download statements Online Banking access closes at 7:00 PM CT	All Branches Closed for Conversion Online Banking Unavailable	<ul> <li>Branches Re-open</li> <li>Begin using your new GreenState checks and debit card</li> <li>Any automatic debit card payments tied to your Oxford card will no longer work</li> <li>You may continue to use your Oxford Bank checks.</li> <li>Create your new Online Banking account at GreenState.org</li> </ul>

### **Services & Account Information**

#### ATMs

Your Oxford Bank debit card will no longer work after March 20. <u>IMPORTANT:</u> Prior to March 21, activate your new GreenState debit card and select a new PIN (arriving around March 15), which you can begin using on March 21.

#### Bill Pay

Bill Pay will be unavailable beginning Friday, March 18, at 7:00 PM CT. However, all pre-scheduled payments will occur as planned if scheduled to pay on or before March 18. Payments scheduled to occur after March 18 will need to be recreated in the GreenState Bill Pay System after March 20. All payee information will carry over to the GreenState Bill Pay System, however, bill payment history will be unavailable. Please print this information for your records prior to March 18.

#### Checks

You may write checks during and following our systems integration, however former Oxford Bank checks will not be viewable within Online Banking after March 21. All consumer accounts will receive a free box of checks in the mail before March 21. Business accounts may order new checks and submit the receipt for a 75% reimbursement of the cost. Remember you will only be able to see cleared GreenState checks in your Online Banking after March 21.

#### **Debit Cards**

- Oxford Bank debit cards will continue to work until March 21.
- You will receive a new GreenState debit card to replace your current checking account debit card in mid-March. Please activate your new GreenState card, select your PIN (your old PIN will not automatically carry over), and begin using your new card on March 21.
- For automatic payments tied to your Debit Card, please provide payees with your new GreenState information beginning on March 21.

#### eBill

Scheduled payments via eBill will still process until March 18. No new payments may be set up for processing after March 11 and you will not receive any notifications for bills following that date. Scheduled payments via eBill

will still process until March 18, and you will not receive any notifications or bills following that date.

#### iPay

Access to iPay will end at 7:00 pm CT on Friday, March 18. On Monday morning you will be able to view and pay your loans online via GreenState's Online Banking.

#### **Mobile Deposit**

Access to Mobile Deposit will end on March 14 at 4:00 PM CT. Once enrolled in GreenState Online Banking on March 21, you'll be able to use Remote Capture as your mobile check deposit tool. Note: Up to \$400 of your mobile check deposited will be available immediately; other funds may be released within two (2) business days.

#### **Online Banking**

Access to Online Banking will end at 7:00 pm CT on Friday, March 18. On Monday morning (March 21) you will be able to view your accounts in GreenState's Online Banking at GreenState.org.

Your Oxford Bank User ID will be the same but you will need to change your password when you login for the first time. Note: A 6-digit secure access code will be sent via phone or text message to complete the sign-up process.

#### Statement / eStatements

Please download, save or print your Oxford Bank eStatements by Friday, March 18 at 7:00 PM CT. They will not be available in GreenState's Online Banking system. Your first new statement will be available in early April. Please note, statements are printed at the beginning of the month. Canceled checks will not be returned to you, but you can view images of these in Online Banking.

#### **Wire Transfers**

Incoming Wires: We will continue to receive incoming wires through 1:00 PM CT on March 18. All wires after this date should be sent using the GreenState Incoming Wire Instructions beginning March 21.

Outgoing Wires - Domestic: Outgoing wire requests can be received until the normal cutoff time of 1:00 pm CDT on March 18.



Your \$5 membership into GreenState has been covered on your behalf by GreenState. This one-time deposit is in your savings share account. You do not owe us any fee for your membership.